



**Terms of Enrollment and Release of Liability
2022-23**

TERMS OF ENROLLMENT

1. Registration fee is due upon registration. First month's tuition is due June 15, 2022 or upon application. Both registration fee and first month's tuition are non-refundable.
2. Fees are based on the school calendar and allows parents to pay equal tuition payments monthly. Payments are due on the 15th of the month prior to care, beginning September 15, 2022. The final installment is due April 15, 2023. There is no reduction in charge for absences.
3. A current Reynolda Preschool Medical Form and any related forms (e.g. medical action plan) are due by September 2, 2022. A late fee of \$15 may be charged after this date. These completed forms must be on file in the preschool office before child may attend the first day of school. Forms are available from the preschool website or the preschool office.
4. Reynolda Preschool operates based solely on fees and tuition. Therefore, all fees/tuition are paid on a monthly basis and are due during the month prior to care. Unless otherwise approved, failure to keep your account current can result in the dismissal of your child from the program. All payments can be made online at www.reynoldapreschool.com/payment or by check or cash. Please make all checks payable to "Reynolda Preschool." Checks may be dropped off with the classroom teacher or in the lock box outside the Preschool Office.

RELEASE OF LIABILITY

Reynolda Preschool considers student safety the highest priority. I hereby release Reynolda Church, EPC and all its staff and volunteers from all claims of liability that could occur while my child attends Reynolda Preschool. I understand that if I participate in Reynolda Preschool's car-pool system at drop off and/or pick up that I release the staff and volunteers of Reynolda Church, EPC of all liability as well.

I have read this form carefully, agree to the terms of enrollment and release of liability described herein, and will cooperate fully with the school by guiding my child in abiding by the school's standards established for my child's nurture and development. I understand that the school is a direct ministry of Reynolda Church, EPC.

Child/ren's Name

Signature of Parent/Guardian

Date